

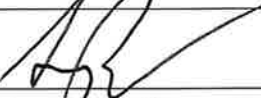
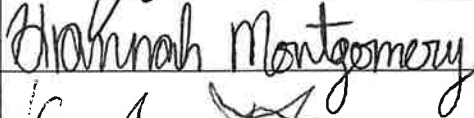


REGULAR BOARD OF HEALTH MEETING

May 19, 2026 @ 6:00 P.M.


Sign-in Sheet

Printed Name	Signature	Agency	Title
Colin Hedges		BOH	President
Dr. Linda Iskra		BOH	Vice President
Nancie Bechtel		BOH	Board Member
Roxan Sigmon		BOH	Board Member
Brandy Dickson		BOH	Board Member
Brad Hughes		BOH	Board Member
Vacant		BOH	Board Member

STAFF

Andrew Bull, MPH, REHS		PCPH	Health Commissioner
Hannah Montgomery, MPH, REHS		PCPH	Environmental Health Director
Kaleigh Fields		PCPH	Office Manager
Anne Roberts, RN, BSN		PCPH	Director of Nursing
Dr. J. Craig Strafford, MD, MPH, FACOG	via Teams		Medical Director

GUESTS

Warren Spangler		District Advisory Council	President

Pickaway County Public Health

110 Island Road, Suite C, Circleville, OH 43113

Phone 740-477-9667 | Fax 740-474-5523 | Clinical Health Fax 740-420-6102



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The Pickaway County General Health District met in regular session on Tuesday, May 19, 2026, at 6:00 p.m., located at 110 Island Road, 2nd floor.

1) CALL TO ORDER

Board of Health President, Colin Hedges called the meeting to order at 6:00 p.m. The following Board of Health Members answered roll call:

Mr. Colin Hedges, President
Dr. Linda Iskra, Vice President
Ms. Nancie Bechtel, Board Member
Mr. Brad Hughes, Board Member
Ms. Roxan Sigmon, Board Member
Ms. Brandy Dickson, Board Member

Staff:

Mr. Andrew Bull, MPH, REHS, Health Commissioner
Ms. Hannah Montgomery, MPH, REHS
Ms. Anne Roberts, BSN, RN
Mrs. Kaleigh Fields, Office Manager
Dr. J. Craig Strafford, M.D, MPH, FACOG (Via Teams)

DAC Chair:

Warren Spangler

Guests in attendance:

None

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2) PUBLIC COMMENT:

None

3) CONTINUING EDUCATION:

None

4) **RESOLUTION #26-31 TO APPROVE THE APRIL 21, 2026, BOARD MINUTES:** At 6:00 p.m. a motion was made by Mr. Hughes to approve the April 21, 2026, board minutes. The motion was seconded by Dr. Iskra. All ayes and the motion carried.

5) **RESOLUTION #26-32 TO APPROVE THE APRIL 2026 BILLS & REVENUE/EXPENSE REPORT:** At 6:01 p.m. a motion was made by Ms. Sigmon to approve the April 2026 Bills & Revenue/Expense Reports. The motion was seconded by Mr. Hughes. All ayes and the motion carried.

6) STAFF REPORTS:

- a) **BUSINESS OFFICE:** In addition to her monthly report, Mrs. Fields stated that the audit is complete. She shared that the draft audit has been sent to the department and that she will present the final report to the Board once it is available. Mrs. Fields stated that, overall, the audit went well. She noted that the management letter indicated all advances must be approved by the Board, which is now standard practice. Mrs. Fields stated that the auditor advised this is technically not noncompliance with the Ohio Revised Code, but rather a requirement under an Auditor of State Bulletin. Mrs. Fields also shared that she has been attending township and village meetings to discuss information related to the upcoming District Advisory Council (DAC) meeting in July. In addition, she stated that the department is preparing for Fair week.
- b) **VITAL STATISTICS:** There was nothing further to report for Vital Statistics beyond the monthly written report.
- c) **CLINICAL HEALTH:** In addition to the monthly written report, Ms. Roberts stated that two positive colorectal blood screenings were confirmed negative following colonoscopies. Ms. Roberts stated that she has attempted to contact another patient with a positive screening result but has not yet been successful. All other patients with positive screenings have been scheduled for follow-up colonoscopies. Ms. Roberts also stated that the department is now certified to perform eye screenings. Mr. Hedges asked about the vending machines. Ms. Roberts stated that one of the vending machines was reportedly broken into. Mr. Bull stated that he inspected the machine and found that it had only been moved, with no damage or scratches. Mr. Bull stated that he would be going out soon to reposition the vending machine.

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Mr. Hedges asked whether anyone had called to report symptoms of hantavirus. Ms. Roberts stated that no such calls had been received to her knowledge.

- d) **ENVIRONMENTAL HEALTH:** In addition to her monthly written report, Ms. Montgomery stated that the Circleville City Park Committee approved the department's use of the Mary Virginia Crites Hannan Park pavilion for the Rabies Rodeo event scheduled for June 6, 2026. Ms. Montgomery stated that the department is partnering with a local veterinarian to provide vaccinations. She also stated that event flyers are being shared on social media and that the department is partnering with Circle Area humane society to collect donations for its facility. Ms. Montgomery shared that, using the remaining 2025 mosquito grant funds, the department hopes to hold a countywide cleanup event focused on mosquito breeding source reduction by providing roll-off dumpsters. One dumpster will be placed at the department, one in Williamsport, and one in Tarlton. If additional funding is available, the department hopes to provide dumpsters at additional locations as well. Ms. Bechtel asked how the public would be informed about the event. Ms. Montgomery stated that township trustees and village officials would be notified of dumpster locations, and that the department would also use flyers and social media posts to promote the event. Mr. Hedges informed the Board that the nuisance property in Williamsport has finally been removed. He stated that the village received grant funding to assist with the removal. Mr. Bull stated that, now that the land bank exists, the department will likely become involved in more nuisance property cases to help townships address abandoned properties. He explained that if a property is tax delinquent, abandoned, or deemed a nuisance, the land bank can take ownership and resell the property. Mr. Bull further stated that when a property contains an unsafe or dilapidated structure, county agencies can work together to deem it unfit for habitation, demolish the structure, and recover costs through resale of the property. Ms. Montgomery stated that she has applied for the Ohio EPA Scrap Tire Day event. She explained that the EPA contacted departments that did not receive 2026 mosquito grant funding and encouraged them to apply for the event to assist with tire collection and mosquito breeding prevention. Ms. Montgomery also shared that the department is working with Darby Township regarding a complaint on London Road. The property, which previously housed a greenhouse, is now reportedly being used as an alleged homeless camp where individuals have brought in non-operational vehicles and are living on the property. She stated that there are also reports of individuals using the creek as a restroom. Ms. Montgomery stated that she is coordinating with several agencies to conduct an inspection of the property.

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- 7) **HEALTH COMMISSIONER REPORT:** Mr. Bull reported that he and Mrs. Fields have been attending township and village meetings to discuss the upcoming District Advisory Council (DAC) meeting. Mr. Bull stated that the outreach has been generally well received. He also shared that he has received some complaints regarding past issues and has been able to discuss those concerns with township officials. Bull shared that the department is scheduled to attend several meetings on June 1 and asked Board members to notify the department if they are able to attend. Ms. Bechtel stated that she would attend the Darby Township meeting on June 1 and requested that Ms. Montgomery provide an update regarding the inspection and any subsequent developments prior to the meeting. Mr. Bull shared that three individuals have expressed interest in serving on the Board of Health: Ray and Natalie Balallo, owners of Crownhill Golf Course and active community members, and Richie from Richie's Deli. He stated that all three individuals will submit biographies and statements of interest, which will be distributed to the townships, villages, and city prior to the July DAC meeting. Mr. Bull also provided an update on the Pickaway Moves initiative related to outdoor exercise equipment. He stated that he met with the National Fitness Coalition, which works with communities to build outdoor fitness courts at no cost, and that he will have a follow-up meeting with the coalition and Mayor Blanton. Mr. Bull stated that Circleville is the most likely location for the fitness court, as it serves as the county hub. He also shared that he is working with the Parks Department to place smaller pieces of fitness equipment in more rural areas of the county to improve access to preventive health resources. Mr. Bull updated the Board that a department staff member recently completed a master's degree and noted that, according to the Board-approved pay scale, the employee is eligible for a raise.
- 8) **OLD BUSINESS:**
- a) **RESOLUTIONS #26-30 TO APPROVE THE UPDATED 2026 HIRING SCALE:** At 6:28 p.m. a motion was made by Dr. Iskra to approve Resolution #26-30. The motion was seconded by Ms. Bechtel. There was a discussion on the resolution. All ayes and the motion carried.
- 9) **NEW BUSINESS:**
- a) **RESOLUTION #26-33 TO APPROVE THE HIRING OF CARLEIGH LANE AS THE WASTEWATER DATA ENTRY INTERN AT A RATE OF \$19.00 PER HOUR, EFFECTIVE MAY 19, 2026:** At 6:34 p.m. a motion was made by Ms. Bechtel to approve Resolution #26-33. The motion was seconded by Ms. Sigmon. There was a discussion on the resolution. All ayes and the motion carried.

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MEDICAL DIRECTOR UPDATE: Dr. Strafford stated that he has been discussing the colonoscopy follow-ups with Ms. Roberts. He reiterated his belief, previously reported to the Board, that the Shield Colorectal Cancer Test is likely to produce a high rate of false positives. Dr. Strafford stated that Ms. Roberts has done a good job following up with patients who received positive results to ensure they are scheduled for colonoscopies. Dr. Strafford states that by the 4th of July, he hopes to have some disposition on all patients who had positive colorectal cancer screening results. Dr. Strafford states he would be surprised if any of the patients who had positive blood screenings actual have colorectal disease but if any are truly positive then this test was well worth it.

10) EXECUTIVE SESSION:

At 6:40 p.m. a motion was made by Dr. Iskra to go into Executive Session pursuant to ORC 121.22 (G) to discuss personnel matters. It was seconded by Ms. Bechtel. All ayes and the motion carried.

ROLL CALL:

Mr. Colin Hedges, President
Dr. Linda Iskra, Vice President
Ms. Nancie Bechtel, Board Member
Mr. Brad Hughes, Board Member
Ms. Roxan Sigmon, Board Member
Ms. Brandy Dickson, Board Member

At 7:29 p.m., a motion was made by Ms. Bechtel to come out of executive session. The motion was seconded by Mr. Hughes. All ayes and the motion carried.

ROLL CALL:

Mr. Colin Hedges, President (absent)
Dr. Linda Iskra, Vice President
Ms. Nancie Bechtel, Board Member
Mr. Brad Hughes, Board Member
Ms. Roxan Sigmon, Board Member
Ms. Brandy Dickson, Board Member

11) EXECUTIVE SESSION ACTIONS:

Resolution#26-34: At 7:30 p.m. a motion was made by Ms. Sigmon to **Authorize the Board President to negotiate the 2026-2029 Health Commissioner employment contract directly with the Health Commissioner, on behalf of the Board. The final negotiated contract will be brought back to the Board for review and formal approval by resolution prior to execution.** The motion was seconded by Mr. Hughes. All ayes and the motion carried.

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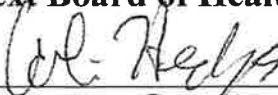
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12) ADJOURNMENT: At 7:31 p.m. a motion was made by Mr. Hughes to adjourn. The motion was seconded by Ms. Bechtel. Meeting adjourned.


Next Board of Health Regular Meeting is to be held on June 16, 2026.



Board of Health President



Date



Health Commissioner



Date