

REGULAR BOARD OF HEALTH MEETING

March 18, 2025 @ 6:00 P.M.

Sign-in Sheet

Printed Name	Signature	Agency	Title
Mike Wolford		BOH	President
Dr. Linda Iskra		BOH	Vice President
Nancie Bechtel	<i>Nancie Dr. Bechtel</i>	BOH	Board Member
Spencer Cheek	<i>Spencer Cheek</i>	BOH	Board Member
Colin Hedges		BOH	Board Member
Roxan Sigmon	<i>Roxan Sigmon</i>	BOH	Board Member
Brandy Dickson	<i>Brandy Dickson</i>	BOH	Board Member

STAFF

Andrew Bull, MPH, REHS		PCPH	Health Commissioner
Hannah Montgomery, BSH, REHS		PCPH	Environmental Health Director
Kaleigh Fields	<i>Kaleigh Fields</i>	PCPH	Office Manager
Angela (Miller) Sigler, RN	<i>VA teams</i>	PCPH	Director of Nursing

GUESTS

Warren Spangler	<i>Warren Spangler</i>	District Advisory Council	President
<i>Crystal Kuhn</i>	<i>Crystal Kuhn</i>		<i>Homeowner</i>
<i>Kiley Francis</i>	<i>Kiley Francis</i>		
<i>Amy Rhyer</i>	<i>Amy Rhyer</i>	PAAC	
<i>Susan Metzger</i>	<i>Susan Metzger</i>	PAAC	

Pickaway County Public Health

110 Island Road, Suite C, Circleville, OH 43113

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The Pickaway County General Health District met in regular session on Tuesday, March 18, 2025, at 6:00 p.m., located at 110 Island Road, 2nd floor.

1) CALL TO ORDER

Board of Health Member, Nancie Bechtel called the meeting to order at 6:00 p.m. The following Board of Health Members answered roll call:

Mr. Mike Wolford, President (absent)
Dr. Linda Iskra, Vice President (absent)
Mr. Spencer Cheek, Board Member
Mr. Colin Hedges, Board Member (absent)
Ms. Roxan Sigmon, Board Member
Ms. Nancie Bechtel, Board Member
Ms. Brandy Dickson, Board Member

Staff:

Mr. Andrew Bull, MPH, REHS, Health Commissioner
Ms. Hannah Montgomery MPH, REHS (absent)
Ms. Angela (Miller) Sigler, RN (via teams)
Mrs. Kaleigh Fields, Office Manager

DAC Chair:

Warren Spangler

Guests in attendance:

Amy Rhymer, PAAC
Susan Metzger, PAAC
Crystal Kuhn, County Resident, Homeowner
Kiley Francis, County Resident

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2) PUBLIC COMMENT:

Ms. Susan Metzger introduced herself as a representative of Pickaway Addiction Action Coalition (PAAC). PAAC is federally funded by the Drug Free Communities Fund that was awarded in 2022 for a five (5) year period. PAACs two main focuses are alcohol and tobacco cessation and PAAC was disheartened to find out that the health department did not renew the tobacco grant for 2026. Ms. Metzger states she feels the tobacco grant ties a lot of data and collaboration and works with the feds for recording tobacco and alcohol use in the county. Ms. Metzger asked Mr. Bull for his thoughts and ideas on the collaboration and if he planned on renewing the grant in later years. Mr. Bull states that he was not planning on renewing the grant anyway because the Ohio Department of Health extended the grant to a three (3) year grant and most of the central region stated that they would not be renewing this grant either. Mr. Bull states that it is a poorly run grant and that majority of the work with PAAC was not covered under the grant and we were not being reimbursed for the work done. Mr. Bull states that ODH has had a lot of turn over on this grant. Mr. Bull shared that the work would be done turned in and then was denied and states that it is not what they wanted for the grant work. Mr. Bull states that about 60-80 % of health departments in the region were not going to continue because it was not cost effective. Mr. Bull states that the person who was working on that grant had asked multiple times not to renew it. Mr. Bull states the plan is for the health department to create its own programing around tobacco use working with PAAC because it is believed we can do more positive working with PAAC, schools and youth programs instead of doing busy work that is not really impacting the numbers. Mr. Bull states he would like to continue the partnership, and that the board of health can pick up what the tobacco grant was covering within that partnership. Mr. Bull states the current grant ends in June of 2025 and that gives the department time to come up with a plan for how the partnership will work. Ms. Metzger states she appreciates the support thus far. Ms. Metzger states that they are the only coalition in the county serving all four of the public schools and having the health department as back up really help them with compliance. Ms. Sigmon asked how much the grant was worth. Mrs. Fields states this year the grant was \$90,000.00 and for the next grant it was \$60,000.00. Mrs. Fields states that the majority of that was for salaries and that on many occasions she discussed with the former person who ran the grant how upsetting the deliverables were. Ms. Rhymer states she hopes that the partnership can continue the Catch My Breath classes that were going on in Circleville schools and the feedback was great for that. Mr. Bull states that PAAC has the full support of the health department. Ms. Kuhn and Ms. Francis introduced themselves, they are present to discuss a variance that is on for later. Ms. Kuhn states that there is a power line where her sewage system needs to go so, she need a variance allowing her to place it elsewhere. Mr. Bull states due to the lot size the property needs an NPDES system and permit which means they would be discharging off lot and with an NPDES permit the water discharging is considered ground water because it has been through so much treatment that the EPA would argue the water is drinkable. Mr. Bull states that the EPA approved the designs for the NPDES permit and the health department gave approval for the NPDES permit, and the township of Washington also gave approval allowing discharge to go into the drain system that is along the road. Mr. Bull states

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the problem is that a power line easement cuts across their property and the drainage line has to cut through that easement. Mr. Bull states the family did get approval from the power company to run through the easement. Mr. Bull states the environmental health department does recommend the approval of this variance as the family has no other options and it meets the intent of the rule that it will be a clean and functioning septic system not creating a nuisance and the family did get permission from the township and the power company.

3) CONTINUING EDUCATION: HIDDEN IN PLAIN SIGHT DISPLAY

Mr. Bull and Mrs. Fields explained to the board about the Hidden In Plain Sight display that show how everyday looking objects could be hiding drug and alcohol and related paraphernalia. The board was encouraged to walk around the display and find where things may be hiding. Mr. Bull explained that this display is being used to bring awareness to the county and is being set up at the schools.

4) RESOLUTION #25-21 TO APPROVE THE FEBRUARY 18, 2025, BOARD MINUTES:

At 6:26 p.m. a motion was made by Ms. Sigmon to approve the February 18, 2025, board minutes. The motion was seconded by Mr. Cheek. All ayes and the motion carried.

5) RESOLUTION #25-22 TO APPROVE THE FEBRUARY 2025 BILLS & REVENUE/EXPENSE REPORT:

At 6:27 pm p.m. a motion was made by Mr. Cheek to approve the February 2025 Bills & Revenue/Expense Reports. The motion was seconded by Ms. Sigmon. All ayes and the motion carried.

6) RESOLUTION #25-23 TO APPROVE THE FEBRUARY 2025 THEN AND NOWS REPORTS:

At 6:31 pm p.m. a motion was made by Ms. Sigmon to approve the February 2025 Then and Nows Reports. The motion was seconded by Mr. Cheek. All ayes and the motion carried.

7) STAFF REPORTS:

a) **BUSINESS OFFICE:** In addition to the written monthly report, Mrs. Fields shared that she included the Hinkle report that has to be submitted yearly for audit purposes.

b) **VITAL STATISTICS:** In addition to the monthly report, Mrs. Fields added that Ms. Johnston is still doing the Friday trainings for the new Vitals system. Ms. Bechtel asked how the construction is going for the new offices in the front. Mr. Bull states it is a standstill again and has tried to reach out to the contractor but is not getting return calls or will show up and do very little work and the not show back up for weeks.

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- c) **CLINICAL HEALTH:** In addition to the monthly report, Ms. (Miller) Sigler states that there have been some changes in the department. Ms. McGraw resigned, and Ms. (Miller) Sigler states Ms. McGraw's work will continue through their completion and Ms. (Miller) Sigler will continue it. Ms. (Miller) Sigler states that the grants that are currently ongoing have a lot of events coming up including prom promise, community work and events. Ms. (Miller) Sigler states that Ms. Singer has been doing a lot of intervention work and making a big difference. Ms. (Miller) Sigler states she is very proud of the work that Ms. Singer is doing, and she is truly making a difference. Ms. Sigmon asked what Ms. McGraw's duties were. Ms. (Miller) Sigler states her official title was Community Health Specialist, but she oversaw the tobacco, safe communities, and drive to succeed grants as well as helping with 211. Ms. (Miller) Sigler states she will be taking over those duties at this time.
- d) **ENVIRONMENTAL HEALTH:** Mr. Bull states things are picking up because of the warmer weather. Mr. Bull states that Ms. Talbott the new Environmental Health Specialist in Training is doing very well. Mr. Bull shared that the two (2) outside consultants have been very helpful in identifying some growth areas. Mr. Bull states he spends about 60% of his day in the environmental department since the consultants are not in daily. Mr. Bull states that things are moving along but also improving as well. Mr. Bull states that he is waiting to hear about one grant that is being paused for the mentorship program that brings in about \$20,000 for the food program for training and development.
- 8) **HEALTH COMMISSIONER REPORT:** Mr. Bull shared that Ms. (Miller) Sigler is getting settled into her position and rearranging things. Mr. Bull states that Ms. Singer is working with PARS, Hope Valley recovery center, and police in the jurisdiction she is going to for individual who got an OVI or something drug related and is utilizing PORT to get them resources and possibly into rehab. Ms. Singer is using the mobile clinic to go to those homes as a team with those agencies. Mr. Bull states she has gotten two into recovery. Mr. Bull shared that there will be a health fair in the parking lot on March 19th to utilize MAC time properly. Mr. Bull states he is trying to chase down the contractor to get the construction projection going again. Mr. Bull shared that the District Advisory Council (DAC) meeting went well. And that Mr. Cheek would like to step off the board and will stay until his spot is filled. Mr. Bull states he will coordinate with Mr. Spangler to get that spot filled.
- 9) **OLD BUSINESS:**
NONE

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10) NEW BUSINESS:

- a) **RESOLUTION #25-24 TO APPROVE THE RESIGNATION OF BETSY MCGRAW, COMMUNITY HEALTH SPECIALIST, EFFECTIVE 3/7/2025:** At 6:46 p.m. a motion was made by Ms. Sigmon to approve Resolution #25-24. The motion was seconded by Mr. Cheek. There was a discussion on the resolution. All ayes and the motion carried.

- b) **RESOLUTION #25-25 TO APPROVE A VARIANCE FROM OAC 3701-29-06 (G)(3) (A) FOR A REPLACEMENT SEWAGE SYSTEM TO BE NPDES FOR 24110 HUBER HITLER ROAD:** At 6:46 p.m. a motion was made by Mr. Cheek to approve Resolution #25-25. The motion was seconded by Ms. Sigmon. There was a discussion on the resolution. All ayes and the motion carried.

11) EXECUTIVE SESSION:

At 6:50 p.m. a motion was made by Ms. Sigmon to go into Executive Session pursuant to ORC 121.22 (G) to discuss personnel matters. It was seconded by Mr. Cheek. All ayes and the motion carried.

ROLL CALL:

Mr. Mike Wolford, President (absent)
Dr. Linda Iskra, Vice President (absent)
Ms. Nancie Bechtel, Board Member
Mr. Spencer Cheek, Board Member
Mr. Colin Hedges, Board Member (absent)
Ms. Roxan Sigmon, Board Member
Ms. Brandy Dickson, Board Member

At 7:15 p.m., a motion was made by Mr. Cheek to come out of executive session. The motion was seconded by Ms. Dickson. All ayes and the motion carried.

ROLL CALL:

Mr. Mike Wolford, President (absent)
Dr. Linda Iskra, Vice President (absent)
Ms. Nancie Bechtel, Board Member
Mr. Spencer Cheek, Board Member
Mr. Colin Hedges, Board Member (absent)
Ms. Roxan Sigmon, Board Member
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12) EXECUTIVE SESSION ACTIONS:

NONE

13) ADJOURNMENT: At 7:15 p.m. a motion was made by Mr. Cheek to adjourn. The motion was seconded by Ms. Sigmon. Meeting adjourned.

Next Board of Health Regular Meeting is to be held on April 15, 2025.

Nancie M. Bechtel, RN
Board of Health Member, Nancie Bechtel

[Signature]
Health Commissioner

5/20/2025
Date

5/20/2025
Date