

Pickaway County Public Health

110 Island Road, Suite C, Circleville, OH 43113

Phone 740-477-9667 | Fax 740-474-5523 | Clinical Health Fax 740-420-6102



**PICKAWAY COUNTY
PUBLIC HEALTH**

We Care.

REGULAR BOARD OF HEALTH MEETING

AUGUST 20, 2024

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REGULAR BOARD OF HEALTH MEETING

The Pickaway County General Health District met in regular session on Tuesday, August 20, 2024, at 7:00 p.m., located at 110 Island Road, 2nd floor.

1) CALL TO ORDER

Board of Health President, Mike Wolford called the meeting to order at 7:00 p.m. The following Board of Health Members answered roll call:

Mr. Mike Wolford, President

Dr. Linda Iskra, Vice President

Mr. Spencer Cheek, Board Member

Mr. Colin Hedges, Board Member (absent)

Ms. Roxan Sigmon, Board Member

Staff:

Mr. Andrew Bull, MPH, REHS, Health Commissioner

Ms. Hannah Montgomery BPS, REHS

Mrs. Kaleigh Fields, Office Manager

Guests in attendance:

Ms. Nancie Bechtel

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2) PUBLIC COMMENTS:

a) NONE

3) **CONTINUING EDUCATION: PICKAWAY OVERDOSE RESPONSE TEAM:** To be moved to the next board meeting due to illness.

4) **RESOLUTION #24-49 TO APPROVE THE JULY 23, 2024, BOARD MINUTES:** At 7:03 p.m. a motion was made by Ms. Sigmon to approve the July 23, 2024, board minutes. The motion was seconded by Dr. Iskra. All ayes and the motion carried.

5) **RESOLUTION #24-50 TO APPROVE THE JULY 2024 BILLS & REVENUE/EXPENSE REPORTS:** At 7:04 p.m. a motion was made by Mr. Cheek to approve the July 2024 Bills & Revenue/Expense Reports. The motion was seconded by Dr. Iskra. All ayes and the motion carried.

6) STAFF REPORTS:

a) **BUSINESS OFFICE:** In addition to the monthly report, Mrs. Fields states she is still working with the Auditor of State for the 2022-2023 audit. Mrs. Fields states unfortunately she does not know when the audit will be concluded. Mrs. Fields states that the MAC (Medicare Administrative Claiming) financials were submitted and all expenditure reports for the grants were submitted. Mrs. Fields states that she attended a training with the county auditor's office where she learned they will be getting a new system around the third quarter 2025.

b) **VITAL STATISTICS:** In addition to the monthly written report Mr. Bull share that it has been business as usual. Mr. Bull shared that the small increase in the fee for birth and death certificates has made a good impact on the program and being able to maintain and appropriately pay the registrar out of the vital statistics fund. Mr. Bull states that the department is trying to bring the vital statistics fund into a good balance while maintaining an appropriate amount of salary coming out.

c) **CLINICAL HEALTH:** In addition to the monthly report, Mr. Bull states that the clinical division is doing well. The clinic has begun doing back to school vaccines and clinics. Mr. Bull states that in the middle of the pickup in the clinic an illness had several nurses off, but everything is back up and running smoothly now. Mr. Bull shared that the mobile clinic has been going to outreach clinic and events in the county and that has been well received with interest in the future of the clinic. Mr. Bull shared that later there is a resolution for an inter

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who will be working on the special projects for the tobacco prevention and cessation grant. Mr. Bull shared that getting a student to join us would be ideal because she is already involved in the Pickaway Addiction Action Coalition as a student ambassador for Circleville Highschool. Ms. Sigmon asked if the clinics for vaccines are not currently taking off? Mr. Bull explain that there is a lot of vaccine hesitancy all over not just in Pickaway County, but we are getting a lot of clients that need vaccines for school and work but not much else currently. Mr. Bull also state that vaccines that were more public health focused are now more readily available at local retail pharmacies and doctors' office which has caused a decline in the need. Mr. Bull states that as we expand services with other thing that we will continue to provide vaccines along side those services. Mr. Bull states that there was an interview for the Director of Nursing position that went well. Mr. Bull states that he did start talking to the candidate about an offer, but the rate of pay was high and then things evolved and red flags started to show up and Mr. Bull rescinded the offer. Mr. Bull states that there have been two interviews since then and will provide resumes.

- d) **ENVIRONMENTAL HEALTH:** In addition to her monthly written report, Ms. Montgomery states that the environmental division has started inspection stats to help the staff better time track for what inspections they are doing and what their time is so that can be utilized for cost analysis each year but also more details for the board report and how many inspections were done that month. Ms. Montgomery states that it is up and running for the food program but will be rolled out for all environmental programs. Mr. Wolford asked for an update on the two trailers on 26790 Moccasin Road that were declared a public health nuisance a year to two years ago. Mr. Wolford states that the area is still a mess and one of the trailers caught fire the other night. Mr. Bull states that it may not have been declared a public health nuisance if the location was just unsightly but that it depends on zoning in their area. Mr. Bull states that if it was done before he came that it may have been declared but he would check on it and follow up if it was declared. Mr. Bull states that the issue with this type of nuisance if the property owner does not abate the issue and the prosecutor does not want to pursue it in court, but the board declares it a nuisance then the board is responsible for abating the nuisance by law. Mr. Bull states that in the line of code where declaring a public health nuisance is written, the board of health shall abate if all other avenues have been exhausted, prosecution has been contacted but does not want to pursue the case, then the board of health is responsible for cleaning up the nuisance and assessing taxes. Mr. Bull states that it is a sticky situation when you want to declare a nuisance for structure or trash because a citizen could come back and ask why the Board of Health didn't clean it up if they thought it was worth being declared a public health nuisance. Mr. Bull states that there should be further discussion in the future on what is a public health

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nuisance and what is definable by code. Mr. Bull states unless zoning has rules about lawns and trash can then it is not definable by code.

7) **HEALTH COMMISSIONER REPORT:** Mr. Bull shared an update with where the department stands with the Ohio Department of Health (ODH) regarding the District Advisory Council (DAC) and appointing board members. Mr. Bull states that he met with Bobbie Krabill who is the head of ODH legal, the meeting went well, he did explain the situation with the DAC and being unable to appoint board members and all the roadblocks that have come with that. Mr. Bull states that the concern is if ODH does it for us they have to do it for all and they made it clear that it is not a no. Mr. Bull states that ODH want to exhaust every option for local government to handle it before having to step in and cause waves. Mr. Bull states that several ideas were given and ODH recognized that the department has exhausted a lot of those ideas. Mr. Bull states that ODH would like us to try again at the September township meeting to get a quorum. Mr. Bull states he has once again sent out letters, he will be posting the meeting in the paper, that phone call reminders and a postcard reminder will be sent out to try to get as many members there as possible. Mr. Bull shared that if he is able to get a quorum at this meeting, he is going to heavily push to get an executive committee of the DAC, which consists of the mayor of Circleville, one County Commissioner, the president of the Township Association, and two randomly selected members from the other township or villages, so that if quorums are not met in the future the executive committee can meet to vote on matters for the board. Mr. Bull shared that ODH states that if this meeting does not work out then they will have another meeting to discuss options from there. Mr. Bull states that if ODH must appoint that there is a vetting process because the Director will directly be putting his name on the appointee.

8) **OLD BUSINESS:**

a. None

9) **NEW BUSINESS:**

a) **RESOLUTION #24-51 TO APPROVE THE HIRING OF ISABELLA WATKINS AS THE PROGRAM INTERN AT A RATE OF \$17.50/ HOUR, EFFECTIVE AUGUST 19, 2024:** At 7:35p.m. a motion was made by Mr. Cheek to approve Resolution #24-51. The motion was seconded by Dr. Iskra. There was a discussion on the resolution, the employee and the position. All ayes and the motion carried.

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- b) **RESOLUTION #24-52 TO DECLARE 140 S PLEASANT STREET, TARLTON, OHIO A PUBLIC HEALTH NUISANCE:** At 7:37 p.m. a motion was made by Dr. Iskra to approve Resolution #24-52. The motion was seconded by Mr. Cheek. There was a discussion on the resolution and the details of the nuisance. All ayes and the motion carried.
- c) **RESOLUTION #24-53 TO APPROVE SUBMITTING PAST-DUE 2024 O&M PERMITS TO THE AUDITOR'S OFFICE FOR TAX ASSESSMENT:** At 7:51 p.m. a motion was made by Dr. Iskra to approve Resolution #24-53. The motion was seconded by Ms. Sigmon. A discussion was had on resolution and the details of the process. All Ayes and the motion carried.

10) EXECUTIVE SESSION:

At 7:58 p.m. a motion was made by Dr. Iskra to go into Executive Session pursuant to ORC 121.22 (G) to discuss personnel matters. It was seconded by Mr. Cheek. All ayes and the motion carried.

ROLL CALL:

Mr. Mike Wolford, President
Dr. Linda Iskra, Vice President
Mr. Spencer Cheek, Board Member
Mr. Colin Hedges, Board Member (absent)
Ms. Roxan Sigmon, Board Member

At 9:09 p.m., a motion was made by Dr. Iskra to come out of executive session. The motion was seconded by Ms. Sigmon. All ayes and the motion carried.

ROLL CALL:

Mr. Mike Wolford, President
Dr. Linda Iskra, Vice President
Mr. Spencer Cheek, Board Member
Mr. Colin Hedges, Board Member (absent)
Ms. Roxan Sigmon, Board Member

11) EXECUTIVE SESSION ACTIONS:

- a) None

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12) ADJOURNMENT: At 9:10 p.m., a motion was made by Dr. Iskra to adjourn. The motion was seconded by Mr. Cheek. Meeting adjourned.


Next Board of Health Regular Meeting is to be held on September 17, 2024.



Board of Health President

22 Oct 24

Date



Health Commissioner

10/22/24

Date