

Pickaway County Public Health

110 Island Road, Suite C, Circleville, OH 43113

Phone 740-477-9667 | Fax 740-474-5523 | Clinical Health Fax 740-420-6102



**PICKAWAY COUNTY
PUBLIC HEALTH**

We Care.

REGULAR BOARD OF HEALTH MEETING

JUNE 11, 2024

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9) NEW BUSINESS:

- a) **RESOLUTION #24-40 TO APPROVE A VARIANCE FROM OAC 3701-29-06 (G)(3) (A) FOR REPLACEMENT SEWAGE TREATMENT SYSTEM TO BE INSTALLED 6 FEET FROM DRIVEWAY AND FROM OAC 3701-29-15 (N)(2)(H) FOR MINIMUM REQUIRED LENGTH ON CONTOUR OF THE LEACHING TRENCHES:** At 7:54p.m. a motion was made by Ms. Bechtel to approve Resolution #24-40. The motion was seconded by Mr. Cheek. All ayes and the motion carried.
- b) **RESOLUTION #24-41 TO GIVE THE HEALTH COMMISSIONER PERMISSION TO POST, INTERVIEW AND HIRE A PROGRAM INTERN FOR THE TOBACCO CESSATION AND PREVENTION GRANT:** At 7:55p.m. a motion was made by Mr. Hedges to approve Resolution #24-41. The motion was seconded by Mr. Cheek. All ayes and the motion carried.
- c) **RESOLUTIONS #24-42 TO ACCEPT THE RESIGNATION OF STEPHANEY BAUMAN, CLINICAL HEALTH DIRECTOR, EFFECTIVE 6/11/2024:** At 7:57p.m. a motion was made by Mr. Hedges to approve Resolution #24-42. The motion was seconded by Mr. Cheek. All ayes and the motion carried.
- d) **RESOLUTION #24-43 TO GIVE THE HEALTH COMMISSIONER PERMISSION TO POST AND INTERVIEW FOR THE CLINICAL HEALTH DIRECTOR POSITION:** At 7:59p.m. a motion was made by Mr. Hedges to approve Resolution #24-43. The motion was seconded by Ms. Bechtel. All ayes and the motion carried.

10) EXECUTIVE SESSION:

At 8:00 p.m. a motion was made by Ms. Bechtel to go into Executive Session pursuant to ORC 121.22 (G) to discuss personnel matters. It was seconded by Mr. Cheek. All ayes and the motion carried.

ROLL CALL:

Mr. Mike Wolford, President

Dr. Linda Iskra, Vice President (absent)

Ms. Nancie Bechtel, Board Member

Mr. Spencer Cheek, Board Member

Mr. Colin Hedges, Board Member

Ms. Roxan Sigmon, Board Member (absent)

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New Bern, North Carolina for the Retail Flexible Funding Model grant (RFFM) and the visit went well. She states it was nice to meet everyone face to face and learn a lot more about the program standards and how to start implementing them here. Ms. Montgomery states that Deer Creek Dam Days festival inspections went well without any major violations. Ms. Montgomery states that environmental health is preparing for the Pickaway County Fair in the coming week. Ms. Montgomery state that with the season employee returning and one of the inspectors being out on medical leave, Ms. Mongomery would like to extend a part time position of Environmental Health (EH) Tech to help with nuisance complains, animal bites and possibly some Operations and Maintenance Inspections once he trained. The EH Tech will do two to two and a half days in nuisances and the other time in the mosquito program. Mr. Bull states this will be a net neutral move since the inspector is on unpaid leave. Mr. Bull states the idea would be to pull some of the extra work of the inspectors and Ms. Montgomery to try to get the other programs up to date for the deadlines. Mr. Hedges asked for an update on all the sewage complaints for the Commercial Point Road address. Ms. Montgomery states that there is a court date for the original complaint on June 26, 2024, but their system has been replaced but due to the lots size and to maintain isolation distances, a variance is needed. Ms. Montgomery states that the existing system has been pumped out, crushed and filled and is no longer actively discharging. Ms. Mongomery states that she and another inspector went out to the complainant's property at his request to look at the secondary complaint locations, but while they were there, they looked at the first site where the discharge was happening, and it is clear water now since the system has been replaced. Ms. Mongomery states that for the second location she is working with the prosecutor's office to get a court order for a second dye test. Ms. Montgomery states the first test was inconclusive and that a new color dye was ordered, and she asked the property owner to be allowed to do the second test and the property owner refused and wanted a court order.

- 7) **HEALTH COMMISSIONER REPORT:** Mr. Bull shared that there is a chance in July to get a quorum for the District Advisory Consuel to get the board appointment, Mr. Bull state the other option is to reach out to the Ohio Department of Health to have Dr. Vanderhoff appoint board members because the DAC has failed to get a quorum on multiple occasions. Mr. Bull suggested that he talk with ODH and have that option waiting but see how the next DAC meeting goes before having ODH appoint anyone. Mr. Bull states the staff is still working on staff values.
- 8) **OLD BUSINESS:**
 - a. None

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2) PUBLIC COMMENTS:

a) NONE

3) **CONTINUING EDUCATION: DISC PROFILES: UNDERSTANDING TEAM COMMUNICATION:** At 7:02 p.m. Mrs. Fields, Ms. Montgomery, and Mr. Bull discussed the DISC profiles and their styles of communication.

4) **RESOLUTION #24-38 TO APPROVE THE MAY 14, 2024, BOARD MINUTES:** At 7:17 p.m. a motion was made by Mr. Hedges to approve the May 14, 2024, board minutes with typo corrections. The motion was seconded by Ms. Bechtel. All ayes and the motion carried.

5) **RESOLUTION #24-39 TO APPROVE THE MAY 2024 BILLS & REVENUE/EXPENSE REPORTS:** At 7:19 p.m. a motion was made by Mr. Hedges to approve the May 2024 Bills & Revenue/Expense Reports. The motion was seconded by Mr. Cheek. All ayes and the motion carried.

6) STAFF REPORTS:

a) **BUSINESS OFFICE:** Mrs. Fields states that the audit is happening and that all board members will be receiving a fraud questionnaire from the state auditor's office that needs to be filled out and sent back. Mrs. Fields states she will help answer questions on this questionnaire if needed. Pickaway County Public Health was approved for the Enhanced Operations 23+ grant that will help with salaries until December 2025.

b) **VITAL STATISTICS:** There was nothing further to report for Vital Statistics beyond the monthly written report.

c) **CLINICAL HEALTH:** In addition to the monthly report, Mr. Bull states that PCPH did accept Ms. Bauman's resignation on June 11, 2024. Mr. Bull states he had a good conversation with the clinical staff about going forward. The staff seemed encouraged and ready to move forward. Mr. Bull states he is currently working with Illuminology on the implementation plan of the Community Health Implementation Plan (CHIP). Mr. Bull states he had a meeting with Karen Hines to go over the next steps for this plan and the meeting went well.

d) **ENVIRONMENTAL HEALTH:** In addition to her monthly written report, Ms. Montgomery states that the seasonal employee for the Mosquito Control Grant has started. Ms. Montgomery states that the seasonal employee has already collected about 65 mosquitoes within the first few weeks. Ms. Montgomery states that she had the site visit in

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REGULAR BOARD OF HEALTH MEETING

The Pickaway County General Health District met in regular session on Tuesday, June 11, 2024, at 7:00 p.m., located at 110 Island Road, 2nd floor.

1) CALL TO ORDER

Board of Health President, Mike Wolford called the meeting to order at 7:00 p.m. The following Board of Health Members answered roll call:

Mr. Mike Wolford, President

Dr. Linda Iskra, Vice President (absent)

Ms. Nancie Bechtel, Board Member

Mr. Spencer Cheek, Board Member

Mr. Colin Hedges, Board Member

Ms. Roxan Sigmon, Board Member (absent)

Staff:

Mr. Andrew Bull, MPH, REHS, Health Commissioner

Ms. Hannah Montgomery BPS, REHS

Mrs. Kaleigh Fields, Office Manager

Guests in attendance:

None

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At 9:06 p.m., a motion was made by Ms. Bechtel to come out of executive session. The motion was seconded by Mr. Cheek. All ayes and the motion carried.

ROLL CALL:

Mr. Mike Wolford, President
Dr. Linda Iskra, Vice President (absent)
Ms. Nancie Bechtel, Board Member
Mr. Spencer Cheek, Board Member
Mr. Colin Hedges, Board Member
Ms. Roxan Sigmon, Board Member (absent)

11) EXECUTIVE SESSION ACTIONS:

a) RESOLUTION #24-44 TO ENTER INTO A NEW TWO-YEAR EMPLOYMENT CONTRACT AGREEMENT WITH ANDREW BULL WITH AN ANNUAL SALARY OF \$104,000.00 FOR THE FULL TERM OF TWO YEARS WITH NO COST OF LIVING OR MERIT INCREASES. BONUSES ARE ALLOWED IF OFFERED TO ALL EMPLOYEES: At 9:08 p.m., a motion was made by Mr. Hedges to approve Resolutions #24-44. The motion was seconded by Mr. Cheek. All ayes and the motion carried.

12) ADJOURNMENT: At 9:09 p.m., a motion was made by Ms. Bechtel to adjourn. The motion was seconded by Mr. Hedges. Meeting adjourned.

Next Board of Health Regular Meeting is to be held on July 23, 2024.



Board of Health President

20 Aug 24

Date

Health Commissioner

Date