

Pickaway County Public Health

110 Island Road, Suite C, Circleville, OH 43113

Phone 740-477-9667 | Fax 740-474-5523 | Clinical Health Fax 740-420-6102



**PICKAWAY COUNTY
PUBLIC HEALTH**

We Care.

REGULAR BOARD OF HEALTH MEETING

JUNE 14, 2023

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REGULAR BOARD OF HEALTH MEETING

The Pickaway County General Health District met in regular session on Wednesday, June 14, 2023, at 6:30 p.m., located at 110 Island Road, 2nd floor.

1) CALL TO ORDER

Board of Health President, Mr. Mike Wolford called the meeting to order at 6:33 p.m. The following Board of Health Members answered roll call:

Mr. Mike Wolford, President

Dr. Linda Iskra, Vice President

Ms. Nancie Bechtel, Board Member

Mr. Spencer Cheek, Board Member (absent)

Mr. Colin Hedges, Board Member

Ms. Roxan Sigmon, Board Member

Mr. Don McIlroy, DAC Chairman (absent)

Staff:

Ms. Stephaney Bauman, MSN, RN, Interim Health Commissioner, Director of Clinical Health Services

Mr. Andrew Bull, MPH, REHS, Director of Environmental Health Services

Mrs. Jessica Rooney, Business Manager

Guests in attendance:

Brenda Strittmatter

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2) PUBLIC COMMENTS: Introduced Brenda Strittmatter as future board member pending District Advisory Council (DAC) meeting.

3) EXECUTIVE SESSION:

At 6:34 p.m. a motion was made by Mr. Hedges to go into Executive Session pursuant to the ORC 121.22 (G) to discuss personnel matters. It was seconded by Mr. Cheek. All ayes and the motion carried.

ROLL CALL:

Mr. Mike Wolford, President
Dr. Linda Iskra, Vice President
Ms. Nancie Bechtel, Board Member
Mr. Spencer Cheek, Board Member (absent)
Mr. Colin Hedges, Board Member
Ms. Roxan Sigmon, Board Member

At 9:02 p.m., a motion was made by Ms. Bechtel to come out of executive session. The motion was seconded by Mr. Hedges. All ayes and the motion carried.

ROLL CALL:

Mr. Mike Wolford, President
Dr. Linda Iskra, Vice President
Ms. Nancie Bechtel, Board Member
Mr. Spencer Cheek, Board Member (absent)
Mr. Colin Hedges, Board Member
Ms. Roxan Sigmon, Board Member

4) EXECUTIVE SESSION ACTIONS:

A) RESOLUTION #23-75 TO HIRE ANDREW BULL AS HEALTH COMMISSIONER AT THE RATE OF \$45 PER HOUR: At 9:04 p.m. a motion was made by Mr. Hedges to hire Andrew Bull as Health Commissioner at the rate of \$45 per hour. The motion was seconded by Dr. Iskra. All ayes and the motion carried.

5) RESOLUTION #23-69 MAY 16, 2023, MINUTES WERE APPROVED WITH CORRECTIONS: At 9:13 p.m. a motion was made by Mr. Hedges to approve the May 16, 2023, board minutes with minor typo corrections. The motion was seconded by Dr. Iskra. All ayes and the motion carried.

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6) RESOLUTION #23-70 JUNE 5, 2023, MINUTES WERE APPROVED WITH CORRECTIONS: At 9:14 p.m. a motion was made by Ms. Bechtel to approve the June 5, 2023, board minutes with minor typo corrections. The motion was seconded by Mr. Hedges. All ayes and the motion carried.

7) RESOLUTION #23-71 MAY 2023 BILLS & REVENUE/EXPENSE REPORTS WERE APPROVED: At 9:15 p.m. a motion was made by Mr. Hedges to approve the May 2023 Bills & Revenue/Expense Reports. The motion was seconded by Ms. Sigmon. All ayes and the motion carried.

8) STAFF REPORTS:

- a) **BUSINESS OFFICE:** In addition to her monthly written report, Mrs. Rooney shared that Dr. Kerns submitted his resignation notice, and as of June 30, 2023, he will no longer be the Medical Director. Mrs. Rooney also shared that the COVID Audit result should come back. Mrs. Rooney states that the Ohio Department of Health (ODH) reviewed Five grants in total for COVID from that they did have some findings and the office will have to send back \$34,472.74. Mrs. Rooney shared that we have enough funds in that account to send back. Mrs. Rooney states she must write a corrective action plan that will need to be submitted in 30 days from the review report's arrival. Mrs. Rooney share that the MAC reimbursement was about \$5,000.00 more than last quarter and environmental health was added to the time study this quarter so that amount should increase again with the next check. Mrs. Rooney states she is rescheduling her shadowing with Green County for the financial training.
- b) **VITAL STATISTICS:** There was nothing further to report for Vital Statistics beyond the monthly written report.
- c) **CLINICAL HEALTH:** In addition to the monthly written report, Ms. Bauman shared that she did follow up on Legionnaires disease complaint, she spoke with the wife and the patient and had a good conversation about the complaint. Ms. Bauman shared that Public Health Emergency Preparedness (PHEP) is back on track and most deliverables are submitted.
- d) **ENVIRONMENTAL HEALTH:** In addition to the monthly written report, Mr. Bull shared the seasonal employee for the mosquito program has started. Mr. Bull shared that he will be working with him to contact most of the subdivisions as well so they know he will be out setting traps. Mr. Bull shared that the CDC came for one day and then exited the program. Mr. Bull states he did reach out to the program director and

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stated that it was nothing to do with PCPH. Mr. Bull shared the environmental health department will have a very strong presence at the fair this year to make sure that everyone is aware that they are present in case of food borne issues. Mr. Bull shared that there are a lot of festivals coming up and the environment department will be present at those as well. Mrs. Rooney shared there are giveaways and raffles for each day of the fair at the PCPH booth as well.

9) HEALTH COMMISSIONER REPORT: In addition to her monthly written report, Ms. Bauman shared that she did meet with Tim to get some information from him. Ms. Bauman stated that one of the things discussed was the construction plans. Ms. Bauman stated the architect did come and tour with Mr. Bull. Mr. Bull shared there are quite a few proposed changes. Mr. Bull stated he is still hopeful of working with the County Commissioners to get this done. Mr. Bull stated the idea of this construction would be infection prevention as well as some changes so the services can be expanded. Mr. Bull shared that there is a scanning project that would like to have done. Mr. Bull stated that he was given an estimate of \$49,000 to scan every document in PCPH. Mr. Bull stated this will allow a significant reduction in the amount of storage of old documents that do not need to be housed here if scanned. Ms. Bauman stated that Tim had a meeting set up with Primary One to discuss getting a Medical Director. Ms. Bauman stated she is waiting for a response back but will not continue to push the issue with Primary One as she is looking elsewhere for one.

10) OLD BUSINESS: Mrs. Rooney provided an update on who can call a special meeting.

11) NEW BUSINESS:

- a) **RESOLUTION #23-72 TO APPROVE VARIANCE FROM SEWAGE TREATMENT SYSTEM RULES FOR HORIZONTAL ISOLATION DISTANCE IN ORDER TO INSTALL THE CORRECT SIZE SYSTEM ON THE PROPERTY THE HOMEOWENER MYST INSTALL A PRTION OF THE LEACH FIELD WITHIN THE 10-FOOT ISOLATION DISTANCE FROM THE PROPERTY BOUNDARY:** At 9:49 p.m. a motion was made by Mr. Hedges to approve Resolution #23-72. The motion was seconded by Ms. Bechtel. All ayes and the motion carried.
- b) **RESOLUTION #23-73 TO TERMINATE THE CONTRACT WITH DR. KERNS AS MEDICAL DIRECTOR EFFECTIVE 6/30/2023:** At 9:50 p.m. a motion was made by Ms. Bechtel to approve Resolution #23-73. The motion was seconded by Mr. Hedges. All ayes and the motion carried.

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- c) **RESOLUTION #23-74 TO APPOINT DR. ISKRA AS INTERIM MEDICAL DIRECTOR:** At 9:51 p.m. a motion was made by Mr. Hedges to approve Resolution #23-74. The motion was seconded by Ms. Sigmon. Four ayes and Dr. Iskra abstained from voting for herself the motion carried.

14) ADJOURNMENT: At 9:53 p.m., a motion was made by Mr. Hedges to adjourn. The motion was seconded by Dr. Iskra. Meeting adjourned.

Next Board of Health Regular Meeting is to be held on July 18, 2023.



Board of Health President

19 Sept 23

Date

Health Commissioner

Date