


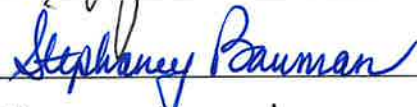

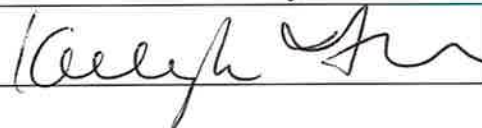
REGULAR BOARD OF HEALTH MEETING

May 14, 2024 @ 7:00 P.M.


Sign-in Sheet

Printed Name	Signature	Agency	Title
Mike Wolford		BOH	President
Dr. Linda Iskra		BOH	Vice President
Nancie Bechtel		BOH	Board Member
Spencer Cheek		BOH	Board Member
Colin Hedges		BOH	Board Member
Roxan Sigmon		BOH	Board Member

STAFF

Andrew Bull, MPH, REHS		PCPH	Health Commissioner
Stephaney Bauman, MSN, RN		PCPH	Director of Clinical Health Services
Hannah Montgomery, BSH, REHS		PCPH	Environmental Health Director
Kaleigh Fields		PCPH	Office Manager

GUESTS

Vacant		District Advisory Council	President
Jacob Gordon			Public

Pickaway County Public Health

110 Island Road, Suite C, Circleville, OH 43113

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REGULAR BOARD OF HEALTH MEETING

The Pickaway County General Health District met in regular session on Tuesday, May 14, 2024, at 7:00 p.m., located at 110 Island Road, 2nd floor.

1) CALL TO ORDER

Board of Health President, Mike Wolford called the meeting to order at 7:00 p.m. The following Board of Health Members answered roll call:

Mr. Mike Wolford, President

Dr. Linda Iskra, Vice President (absent)

Ms. Nancie Bechtel, Board Member

Mr. Spencer Cheek, Board Member

Mr. Colin Hedges, Board Member

Ms. Roxan Sigmon, Board Member

Staff:

Mr. Andrew Bull, MPH, REHS, Health Commissioner

Ms. Stephaney Bauman, MSN, RN, Director of Clinical Health Services

Ms. Hannah Montgomery BPS, REHS

Mrs. Kaleigh Fields, Office Manager

Guests in attendance:

Mr. Jacob Gordon, Community Member

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2) PUBLIC COMMENTS:

a) Mr. Gordon introduced himself as a homeowner from Commercial Point Road, Scioto Township with an ongoing nuisance complaint of raw sewage spilling on his property. Mr. Gordon refreshed the board of his situation and that he filed a complaint on June 8, 2023, that is still on going and is now in court to be corrected. Mr. Gordon asked for information about the injunction that was imposed on the homeowner until the problem was resolved. Mr. Gordon wanted to know why the injunction that was chosen was chosen and not a more permanent stop to the problem because sewage is still being dumped on his property daily. Ms. Montgomery states that the property in question was referred to prosecution and the next court hearing is June 26th, 2024. Ms. Montgomery states that the property has had the tank pumped out by a registered pumper and the homeowner sent in a copy of that report. Ms. Montgomery states that the homeowner was only 85% eligible for the WPCLF grant through the Ohio EPA. Ms. Montgomery states she spoke with the homeowner, and they have come up with the 15% which was around \$3,000.00 and will be paying the contractor so they can break ground and install the new sewage system. Ms. Montgomery stated the court order state that the homeowner had minimal usage of wastewater while the injunction is in effect, and while the owner tried to get the 15% to pay for the new system. Mr. Gordon asked why the owner was having deadlines put into place and why they were getting extensions on those deadlines. The Board responded that it is a court decision not a board of health decision. Mr. Gordon stated that the prosecutor states all the information he gets to make those decisions comes from the board of health. Mr. Gordon stated when he reached out to the prosecutor that he was told that the prosecutor was the wrong person to go to for that information, and that the board of health was satisfied with all that was being done. Ms. Bechtel states that all we can do is turn it over to the court and our power is limited to that. Mr. Bull states that he did speak to the prosecutor after the email was sent to Mr. Gordon and said that he felt he chose the wrong words to respond to Mr. Gordon, but the prosecutor did not respond to Mr. Gordon to clear that up. Mr. Bull states that once the court puts order the Board of Health is no longer involved in the process in enforcement. Mr. Gordon states the board was involved in the injunction where there was a chance to cap the pipe so he would no longer have spillage on his property. Ms. Montgomery states the injunction was set by the court with the input of all parties present at the court hearing including the owner, prosecutor, and Board of Health. Ms. Montgomery states that is when it was determined to have a registered pumper pump out the tank and the owner to minimize water usage. Mr. Gordon states that the owner moved more people into the home. Ms. Bechtel asked what the timeframe is for the owner to send the 15% to the contractor to get this sewage system fixed. Mr. Bull states that the time frame is now dictated by the court, after the Board of Health gave the owner deadlines for repair or replacement of the system and they were not met the board referred to the courts. The court gave an order to the owner so now it is the court who sets those timelines. Ms. Bechtel asked if we could reach out to the prosecutor's office to let them know Mr. Gordon came to a meeting to discuss his concerns and to see if they could get him more timely updates. Ms. Montgomery states she will. Mr. Gordon just asked for communication from all parties.

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Mr. Gordon brings another nuisance problem to the board that was closed before it was inspected from his property where the second problem is spilling onto his property. Mr. Bull states that the dye test was inspected where the second suspected septic system would be and where location of where the pipes would be from the photos. Mr. Bull states the in the photos provided were not dye, that it was algae. Mr. Gordon states that algae is brown. Mr. Bull states that the dye is florescent green. Mr. Bull states that when the inspectors went out, they did not see dye and the test was ruled inconclusive and the report was closed due to it not being a failed system. Mr. Bull states that what is exposed now is different from before and another test will need to be done. If the next test is inconclusive then they will need to continue looking for the home where the sewage is coming from. Mr. Bull states that there will be a secondary dye test and that process has already been started. Mr. Gordon asked why he was not involved in the process. Mr. Bull states that the complainant is not involved during the process of any complaints for conflict issues. Mr. Bull states that a notice is sent once the complaint is inspected and a conclusion is drawn. Mr. Bull states another color dye is being ordered so no confusion happens with this test. Mr. Bull states for the first nuisance the health department will get a timeline from the contractor once the payment is made to see how long the new system will take to install. Mr. Wolford asked if it was on the court to let the complainant and the health department know how often the system needed to be pumped. Mr. Bull states that the court would enforce the injunction about pumping it is the health departments job to collect the reports from pumping but without parameters as to how often it needs pumped the health department can not say how often it needs to be done. Mr. Bull states problem one should be started within the week to start the new system depending on the weather, problem two needs a second dye test which should be done within the week, if the system is failing the owner will have time to fix a problem with a repair or replace and the owner is given 60 days and if they do not comply they will get a 60 day extension. Mr. Bull states the if we do not give the owner an extension the court will bounce the case back to the health department which will take the problem longer to resolve so the health department gives two 60 day timelines from the start, then it will come to the board to be declared a public health nuisance, if the owner fails to fix the problem within 30 days of the declaration then the nuisance will go to the court for prosecution. Mr. Wolford states that is the law and that is the process. Mr. Bul shares that unfortunately due process must be given to the owner because heavy fines follow court orders and go against the Board of Health, and it could bankrupt the individual. Ms. Bechtel thanked Mr. Gordon for coming to the Board of Health for the problem. Mr. Gordon asked for an update from the Board of Health from the prosecutor's office as soon as it is available.

- 3) CONTINUING EDUCATION: WALK THOURGH OFFICE AND DISCUSS RENOVATIONS.** At 7:42 p.m. Mr. Bull walked the board around the office to show upcoming renovation plans for the office and ideas for the current office spaces.

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- 4) **RESOLUTION #24-35 TO APPROVE THE APRIL 16, 2024, BOARD MINUTES:** At 7:57 p.m. a motion was made by Mr. Hedges to approve the April 16, 2024, board minutes. The motion was seconded by Mr. Cheek. All ayes and the motion carried.
- 5) **RESOLUTION #24-36 TO APPROVE THE APRIL 2024 BILLS & REVENUE/EXPENSE REPORTS:** At 7:58 p.m. a motion was made by Mr. Hedges to approve the April 2024 Bills & Revenue/Expense Reports. The motion was seconded by Ms. Sigmon. All ayes and the motion carried.
- 6) **STAFF REPORTS:**
 - a) **BUSINESS OFFICE:** Mrs. Fields states there was nothing to add to the monthly written report. Mr. Hedges asked that the policy manual updates be brought in small sections for an easier approval process when the time comes. Mrs. Fields states she will do that as it gets completed.
 - b) **VITAL STATISTICS:** There was nothing further to report for Vital Statistics beyond the monthly written report.
 - c) **CLINICAL HEALTH:** In addition to her monthly written report, Ms. Bauman added that the warp for the mobile unit should be done in the next few weeks. Ms. Bauman states there are some immunizations clinics with Teays Valley schools for kindergarten registration at all four of their elementary schools and she would like to take the mobile clinic to those. Ms. Sigmon asked if the outreach events were well attended. Ms. Bauman states some of them were, a few had low attendance. Ms. Bauman states the prom promise events at the local high schools were successful. Mr. Wolford asked if the mobile clinic will be present at the Pickaway County Fair. Mrs. Fields states she has sent an email to the fair board requesting that the Board of Health be allowed to set up the mobile clinic but is waiting to hear back from them on if it is okayed or not.
- a) **ENVIRONMENTAL HEALTH:** In addition to her monthly written report, Ms. Montgomery states that the health department was asked by the EPA to speak at the mosquito grant award announcement. Ms. Montgomery states we were awarded the full amount of \$25,000.00 for the Mosquito grant but was asked to not announce it to the public until the EPA holds their award ceremony. Ms. Montgomery states that the health department is one of two health departments speaking at the award ceremony.

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7) **HEALTH COMMISSIONER REPORT:** Mr. Bull shared that a quorum was reached at the District Advisory Council (DAC) special meeting unfortunately the prosecutor reached out a few minutes before the meeting started to see if public notice was attempted but it was not, so the meeting was unable to be held. Mr. Bull shared major effort was put in, mailing and phone calls were made people showed up. Mr. Bull states that news about not being able to hold a meeting was overall well received and that a lot of the villages did show up and were able to ask questions and talk with the mayor of Circleville. Mr. Bull states that the health department did apply for the Enhanced Operations extension grant which will cover salaries for four individuals up to December of 2025. Mr. Bull shared the outward-facing values for the Board of Health with the public. Mr. Bull states the staff is working on the inward-facing values, on how we will treat each other over the next several weeks. Once that is complete, he will bring that to the board and then media graphics will be made and shared with the public.

8) **OLD BUSINESS:**

a. **None**

9) **NEW BUSINESS:**

a) **RESOLUTION #24-37 TO AUTHORIZE THE TRANSFER OF \$5,000.00 FROM 605 BOH FUND TO 609 WATER SYSTEMS FUND:** At 8:13 p.m. a motion was made by Mr. Hedges to approve Resolution #24-37. The motion was seconded by Mr. Cheek. All ayes and the motion carried.

10) **EXECUTIVE SESSION:**

a) **Not Called**

11) **EXECUTIVE SESSION ACTIONS:**

a) **None**

12) **ADJOURNMENT:** At 8:18 p.m., a motion was made by Mr. Hedges to adjourn. The motion was seconded by Ms. Bechtel. Meeting adjourned.

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Next Board of Health Regular Meeting is to be held on June 11, 2024.

Board of Health President

Health Commissioner

23 July 24

Date

7-23-2024

Date