

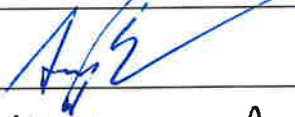

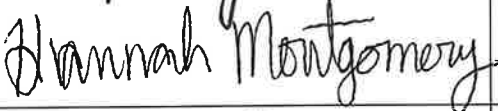
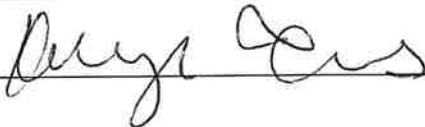
REGULAR BOARD OF HEALTH MEETING

MARCH 19, 2024 @ 6:00 P.M.

Sign-in Sheet

Printed Name	Signature	Agency	Title
Mike Wolford		BOH	President
Dr. Linda Iskra		BOH	Vice President
Nancie Bechtel		BOH	Board Member
Spencer Cheek		BOH	Board Member
Colin Hedges		BOH	Board Member
Roxan Sigmon		BOH	Board Member

STAFF

Andrew Bull, MPH, REHS		PCPH	Health Commissioner
Stephaney Bauman, MSN, RN		PCPH	Director of Clinical Health Services
Hannah Montgomery, BSH, REHS		PCPH	Environmental Health Director
Kaleigh Fields		PCPH	Office Manager

GUESTS

Don McIlroy		District Advisory Council	President

Pickaway County Public Health

110 Island Road, Suite C, Circleville, OH 43113

Phone 740-477-9667 | Fax 740-474-5523 | Clinical Health Fax 740-420-6102



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REGULAR BOARD OF HEALTH MEETING

The Pickaway County General Health District met in regular session on Tuesday, March 19, 2024, at 6:00 p.m., located at 110 Island Road, 2nd floor.

1)CALL TO ORDER

Board of Health President, Mike Wolford called the meeting to order at 6:00 p.m. The following Board of Health Members answered roll call:

Mr. Mike Wolford, President

Dr. Linda Iskra, Vice President

Ms. Nancie Bechtel, Board Member (absent)

Mr. Spencer Cheek, Board Member (absent)

Mr. Colin Hedges, Board Member

Ms. Roxan Sigmon, Board Member

Staff:

Mr. Andrew Bull, MPH, REHS, Health Commissioner

Ms. Stephaney Bauman, MSN, RN, Director of Clinical Health Services

Ms. Hannah Montgomery BPS, REHS

Mrs. Kaleigh Fields, Office Manager

Guests in attendance:

NONE

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2) PUBLIC COMMENTS:

a) NONE

3) **CONTINUING EDUCATION: MOBILE HEALTH CLINIC TOUR:** At 6:02 p.m. Ms. Bauman took the board out to the new Mobile Health Clinic; she showed them the layout of the clinic and shared her ideas on how the clinic could be utilized.

4) **RESOLUTION #24-22 TO APPROVE THE FEBURARY 20, 2024, BOARD MINUTES:** At 6:16 p.m. a motion was made by Mr. Hedges to approve the February 20, 2024, board minutes. The motion was seconded by Dr. Iskra. All ayes and the motion carried.

5) **RESOLUTION #24-23 TO APPROVE THE FEBURARY 2024 BILLS & REVENUE/EXPENSE REPORTS:** At 6:17 p.m. a motion was made by Mr. Hedges to approve the February 2024 Bills & Revenue/Expense Reports. The motion was seconded by Ms. Sigmon. All ayes and the motion carried.

6) STAFF REPORTS:

a) **BUSINESS OFFICE:** In addition to the monthly written report, Mrs. Fields shared the actual cash report is up to date. Mrs. Fields shared that the workforce grant reimbursement money is approved by Ohio Department of Health (ODH) and should be sent to use in a few weeks. Mrs. Fields stated that the advancements will be paid back from that grant once the money is received. Mr. Bull shared he did get in writing that the Enhanced Operations grant reimbursement will only take the usual amount of time and will not take any longer will the mobile clinic repayment on it. Mr. Bull shared that county commissioners are discussing the construction project so hopefully that will get under way soon.

b) **VITAL STATISTICS:** There was nothing further to report for Vital Statistics beyond the monthly written report.

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- c) **CLINICAL HEALTH:** In addition to her monthly written report, Ms. Bauman added that she is in the process of getting the Get Vaccinated grant back. Ms. Sigmon asked how much that grant is. Ms. Bauman states that the grant award is \$60,000 she believes. Ms. Bauman states that we are partnered with Morrow County as we did not meet the predetermined threshold to hold the grant alone. Ms. Bauman also shared that the Drive to Succeed grant has been submitted, this grant will help eligible teen drivers go to driving school with a scholarship based on eligibility requirements of income and grades. This grant award is \$100,000 over a two-year period. Ms. Bauman states that two of our employees are at training for car seat installation. Ms. Bauman states that there is a grant called Buckle up for Life that we could apply for and the first year would be a gift for safety grant which would provide 50 free car seats that we would give out for free. Going forward we could apply for the \$20,000 funding once we get the car seat program up and running. Ms. Bauman shared that Tiffany started, she is the new Emergency Preparedness Coordinator; she is motivated and knows the job.
- a) **ENVIRONMENTAL HEALTH:** In addition to her monthly written report, Ms. Montgomery shared that included with her portion of the board packet is a copy for the food enforcement policies and procedures that was asked for at the last meeting. Ms. Montgomery states that the mosquito intern from last year Haden has reached out and is interested in returning for the 2024 Mosquito Grant internship. Ms. Montgomery state she is waiting for the notice of award for that grant, and it is typical to not be awarded yet.
- 7) **EXCUTIVE SESSION:**
NOT CALLED
- 8) **EXCUTIVE SESSION ACTIONS:**
NONE
- 9) **HEALTH COMMISSIONER REPORT:** Mr. Bull shared the health department will be using the company Action Coach for workforce development, this will be covered by the Workforce Development Grant. Action Coach will work with the agency on team alignment and culture. Mr. Bull shared that he wants team involvement. He states that Action Coach starts at the top and branching out to every employee to focus our agency with a common goal in mind. Mr. Bull shared he will be out of town for the May and July board meetings and asked if the board would like to move or hold those meetings without him. There was a discussion on dates to replace those board meetings. Mr. Bull shared that the solar eclipse will be April 8th, 2024, and he is asking the board to close the office at noon for traffic safety reasons for the staff. There was a discussion on the solar eclipse and possible outcomes with traffic. Discussed creating a resolution for this. Please see resolution below.

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a) OLD BUSINESS:

a. None

3) NEW BUSINESS:

- a) RESOLUTION #24-24 TO CALL A SPECIAL MEETING OF THE DISTRICT ADVISORY COUNCIL (DAC):** At 7:01 p.m. a motion was made by Mr. Hedges to approve Resolution #24-24. The motion was seconded by Dr. Iskra. All ayes and the motion carried.
- b) RESOLUTION #24-25 TO AUTHORIZE THE HEALTH COMMISSIONER TO ENTER INTO A CONTRACT WITH DR. VERONICA POFFEL FOR MEDICAL DIRECTOR SERVICES AS OUTLINED IN THE ATTCHED CONTRACT:** At 7:13 p.m. a motion was made by Mr. Hedges to approve Resolution #24-25. The motion was seconded by Dr. Iskra. All ayes and the motion carried.
- c) RESOLUTION #24-26 TO APPROVE THE HIRING OF TIFFANY SINGER AS THE EMERGENCY PERPAREDNESS COORDINATOR AT A RATE OF \$25.00 PER HOUR, EFFECTIVE MARCH 18, 2024:** At 7:18 p.m. a motion was made by Mr. Hedges to approve Resolution #24-26. The motion was seconded by Ms. Sigmon. All ayes and the motion carried.
- d) RESOLUTION #24-27 TO AUTHORIZE THE ENVIRONMENTAL HEALTH DIRECTOR TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND AGREEMENT ON BEHALF OF THE COUNTY/HEALTH DISTRICT OF PICKAWAY COUNTY FOR THE REPAIR AND REPLACEMENT OF HOME SEWAGE TREATMENT SYSTEMS FOR THE 2024 GRANT YEAR:** At 7:18 p.m. a motion was made by Mr. Hedges to approve Resolution #24-27. The motion was seconded by Dr. Iskra. All ayes and the motion carried.
- e) RESOLUTION #24-28 TO ALLOW THE HEALTH COMMISSIONER TO MAKE THE DECISION TO CLOSE EARLY ON APRIL 8 2024, FOR THE SOLAR ECLIPSE FOR SAFETY REASONS:** At 7:20 p.m. a motion was made by Mr. Hedges to approve Resolution #24-28. The motion was seconded by Dr. Iskra All ayes and the motion carried.

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f) **RESOLUTION #24-29 TO CHANGE THE BOARD MEETING DATES FOR THE MAY 21 AND JULY 16, 2024, TO MAY 14 AND JULY 23, 2024:** At 7:21p.m. a motion was made by Mr. Hedges to approve Resolution #24-29. The motion was seconded by Ms. Sigmon. All ayes and the motion carried.

14) ADJOURNMENT: At 7:22 p.m., a motion was made by Mr. Hedges to adjourn. The motion was seconded by Dr. Iskra. Meeting adjourned.


Next Board of Health Regular Meeting is to be held on APRIL 16, 2024.



Board of Health President

23 July 24

Date



Health Commissioner

7-23-2024

Date

