

Pickaway County Public Health

110 Island Road, Suite C, Circleville, OH 43113

Phone 740-477-9667 | Fax 740-474-5523 | Clinical Health Fax 740-420-6102



**PICKAWAY COUNTY
PUBLIC HEALTH**

We Care.

REGULAR BOARD OF HEALTH MEETING

DECEMBER 19, 2023

PAGE 1 OF 5

REGULAR BOARD OF HEALTH MEETING

The Pickaway County General Health District met in regular session on Tuesday, December 19, 2023, at 6:00 p.m., located at 110 Island Road, 2nd floor.

1) CALL TO ORDER

Board of Health President, Mike Wolford called the meeting to order at 6:01 p.m. The following Board of Health Members answered roll call:

Mr. Mike Wolford, President

Dr. Linda Iskra, Vice President

Ms. Nancie Bechtel, Board Member

Mr. Spencer Cheek, Board Member

Mr. Colin Hedges, Board Member

Ms. Roxan Sigmon, Board Member

Ms. Brenda Strittmatter, Board Member (absent)

Mr. Don McIlroy, DAC Chairman (absent)

Staff:

Mr. Andrew Bull, MPH, REHS, Health Commissioner

Ms. Stephaney Bauman, MSN, RN, Director of Clinical Health Services

Ms. Hannah Montgomery BPS, REHS

Mrs. Kaleigh Fields, Office Manager

Mr. K Royce Chesser, Fiscal Officer

Guests in attendance:

None

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PAGE 2 OF 5

2) PUBLIC COMMENTS:

None

3) **RESOLUTION #23-112 NOVEMBER 28, 2023, MINUTES WERE APPROVED:** At 6:02 p.m. a motion was made by Ms. Bechtel to approve the November 28, 2023, board minutes. The motion was seconded by Mr. Hedges. All ayes and the motion carried.

4) **RESOLUTION #23-113 NOVEMBER 2023 BILLS & REVENUE/EXPENSE REPORTS WERE APPROVED:** At 6:03 p.m. a motion was made by Mr. Cheek to approve the November 2023 Bills & Revenue/Expense Reports. The motion was seconded by Mr. Hedges. All ayes and the motion carried.

5) STAFF REPORTS:

a) **BUSINESS OFFICE:** In addition to the monthly written report, Mrs. Fields had nothing else to add. Mr. Chesser shared that the revenue is on par with the projected budget. Mr. Chesser shared that expenses are also on par with the projected budget. Mr. Chesser shared that with these projections we should be in the black for the year. Ms. Sigmon asked about the concern for outspending the revenues for the year. Mr. Bull shared the concern isn't for this year or the coming years, but it is possible for 2026 to start out spending our revenue because of the loss of several grants that are not expected to be renewed. Mr. Bull states that the majority of the staff is paid through those grants and that the Board of Health will have to cover those costs if no other grants come along to replace that income.

b) **VITAL STATISTICS:** There was nothing further to report for Vital Statistics beyond the monthly written report.

c) **CLINICAL HEALTH:** In addition to her monthly written report, Ms. Bauman added it is time to renew the Public Health Emergency Preparedness (PHEP) grant. Ms. Bauman states that there have been some changes in this grant, one change is that it is required to have a full time Epidemiologist on staff. Ms. Bauman shared that we may be able to contract with another county to cover this position. Ms. Bauman shared that Ohio Department of Health (ODH) has released a COVID bridge grant to cover reimbursement of the administration fee for the uninsured and under insured program. Ms. Bauman state that she was unaware that the reimbursement was going to be through a grant and that the grant would require a minimum number of vaccines given and that outreach clinics would also need to be held. Ms. Bauman states that our county doesn't have a need for these services currently, but she will continue to look into the grant. Mr. Bull spoke on the PHEP grant and Epidemiologist requirement, he states that he and several other counties wrote letter to

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PAGE 3 OF 5

ODH stating that the full time Epidemiologist was an undue burden on smaller health departments. Mr. Bull shared that in order to apply for the PHEP grant you must employ a full time Epidemiologist, if you have less than 300,000-person population than you need one epidemiologist, the larger the population the more Epidemiologist you need. Mr. Bull states that he did get some more clarification for ODH that you can contract with another Full Time Epidemiologist at another health department but, they would have to be able to give the department full-time coverage. Mr. Bull states that currently we have a contract with an Epidemiologist giving us the best reports we have had in a long time but is only needing to work for us six hours a month. Mr. Bull states he couldn't get a good answer as to why this requirement was put in place, but that ODH would not back down on it. Mr. Bull states there are some options to train our current PHEP coordinator in Epidemiology certifications so she qualifies for this requirement, also in the future we could hire an Epidemiologist as the PHEP coordinator.

- a) **ENVIRONMENTAL HEALTH:** There was nothing further to report for Environmental Health beyond the monthly written report.

- 6) **HEALTH COMMISSIONER REPORT:** Mr. Bull shared the Enhanced Operations grant is now fully operational, everything was approved for the full amount of \$519,000.00 to cover several things including the mobile clinic. Mr. Bull states he is going to send one more message to ODH to make sure that there are no surprises when it comes to ordering the Mobile Clinic. Mr. Bull asked that with the election of the new mayor for Circleville will the District Advisory Committee (DAC) head seat move to them, or will the DAC need to elect a new head? Mr. Wolford states the DAC should elect a new head in March at the meeting. Mr. Bull states that he will reach out to the new mayor to start to create a better relationship with the city. Mr. Bull states that Dr. Iskra is serving as our interim medical director and there were some issues with malpractice insurance coverage, in addition there is no current contract with Dr. Iskra to be our interim medical director. Mr. Bull states that it is pertinent to write up a contract in retrospect, for the services provided by Dr. Iskra to the health department, to have on file. Mr. Bull asked about the 30-mile rule for medical directors and asked that someone help find that rule. Ms. Bechtel states she will send him the Ohio Revised Code which states that the medical director must live or work within 30 miles of the health department. Mr. Bull states he is having a hard time getting ahold of the correct person at Ohio Health to be able to allow someone in Ohio Health to contract with us as Medical Director. Ms. Bauman states that maybe we need to revise the job description for the medical director to see if we can get more interest in the job. Mr. Hedges states that we should contact Dr. Bolin to see if he is interested in the position.

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PAGE 4 OF 5

7) OLD BUSINESS:

- a) **RESOLUTION #23-109 TO APPROVE A VARANCE FROM OAC 3702-28-07 (G) FOR EMERGENCY REPLACEMENT OF PRIVATE WATER SYSTEM TO BE INSTALLED APPROXIMATELY 17 FEET FROM THE EDGE OF THE ROAD AT 12550 HEFFNER ROAD:** After last meeting this resolution was tabled with the request that more information be provided. At 6:39 p.m. a motion was made by Mr. Hedges to bring Resolution #23-109 back on the table. The motion was seconded by Dr. Iskra. Four ayes and one nay from Ms. Bechtel and the motion carried.

9) NEW BUSINESS:

- a) **RESOLUTION #23-114 TO APPROVE THE REVENUE AND EXPENSE APPROPRIATIONS FOR 2024:** At 6:50 p.m. a motion was made by Mr. Hedges to approve Resolution #23-114. The motion was seconded by Ms. Sigmon. All ayes and the motion carried.
- b) **RESOLUTION #23-115 TO APPROVE THE FINAL READING OF THE PROPOSED 2024 ENVIROMENTAL FEE SCHEDULE:** At 6:59 p.m. a motion was made by Mr. Hedges to approve Resolution #23-115. The motion was seconded by Ms. Sigmon. All ayes and the motion carried.
- c) **RESOLUTION #23-116 TO APPROVE A 3% COST OF LIVING INCREASE FOR ALL STAFF, EFFECTIVE JANUARY 1, 2024:** At 7:00 p.m. a motion was made by Ms. Bechtel to approve Resolution #23-116. The motion was seconded by Mr. Cheek. All ayes and the motion carried.
- d) **RESOLUTION #23-117 TO APPROVE THE ISSUING OF THE 2024 SOLID WASTE FACILITY LICENSE TO RUMPKE TRANSFER STATION LOCATED ON 21955 HASSLE DRIVE, CIRCLEVILLE OH 43113:** At 7:13 p.m. a motion was made by Dr. Iskra to approve Resolution #23-117. The motion was seconded by Mr. Hedges. All ayes and the motion carried.
- e) **RESOLUTION #23-118 TO APPROVE THE PURCHASE OF AN INDOOR GENERATOR FOR \$10,870.00 TO PROVIDE POWER BACK UP FOR THE VACCINE FRIDGE AND FREEZER:** At 7:14 p.m. a motion was made by Ms. Sigmon to approve Resolution #23-118. The motion was seconded by Ms. Bechtel. All ayes and the motion carried.

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PAGE 5 OF 5

9) EXECUTIVE SESSION:

Not called.

A) EXECUTIVE SESSION ACTIONS:

None

14) **ADJOURNMENT:** At 7:20 p.m., a motion was made by Mr. Cheek to adjourn. The motion was seconded by Mr. Hedges. Meeting adjourned.

Next Board of Health Regular Meeting is to be held on JANUARY 16, 2024.

Board of Health President

Health Commissioner

20 Feb 24

Date

FEB-20-24

Date