

Pickaway County Public Health

110 Island Road, Suite C, Circleville, OH 43113

Phone 740-477-9667 | Fax 740-474-5523 | Clinical Health Fax 740-420-6102



**PICKAWAY COUNTY
PUBLIC HEALTH**

We Care.

REGULAR BOARD OF HEALTH MEETING

SEPTEMBER 19, 2023

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REGULAR BOARD OF HEALTH MEETING

The Pickaway County General Health District met in regular session on Tuesday, September 19, 2022, at 7:00 p.m., located at 110 Island Road, 2nd floor.

1) CALL TO ORDER

Board of Health President, Mike Wolford called the meeting to order at 7:00 p.m. The following Board of Health Members answered roll call:

Mr. Mike Wolford, President

Dr. Linda Iskra, Vice President

Ms. Nancie Bechtel, Board Member

Mr. Spencer Cheek, Board Member (absent)

Mr. Colin Hedges, Board Member

Ms. Roxan Sigmon, Board Member

Ms. Brenda Strittmatter, Board Member

Mr. Don McIlroy, DAC Chairman (absent)

Staff:

Mr. Andrew Bull, MPH, REHS, Health Commissioner

Ms. Stephaney Bauman, MSN, RN, Director of Clinical Health Services

Ms. Hannah Montgomery BPS, REHS

Mrs. Kaleigh Fields, Office Manager

Mr. K Royce Chesser, Fiscal Officer

Guests in attendance:

Mr. Jacob Gordon, Community Member

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2) PUBLIC COMMENTS:

Mr. Gordon introduced himself as the property owner of 12731 Commercial Point Rd, Ashville, Ohio. Mr. Gordon stated that he has had a neighbor's septic system discharging in his back yard. Mr. Gordon states that there is a 5ftx5ft hole in his back yard with raw sewage in it. Mr. Gordon states that he filed a complaint on June 8, 2023, with Pickaway County Public Health (PCHD) and he states nothing has been done yet. Mr. Gordon states he is at the meeting to get an update on this matter and to see what the next steps are. Mr. Gordon shared that there is an additional site on his property that is discharging raw sewage into a ditch line. Mr. Gordon states he just wants to get things moving as his wife is pregnant and he doesn't want anyone to get sick from this. Ms. Montgomery shared with the board that the complaint was received in June and a sanitarian was sent out to the site for inspection. Ms. Montgomery states that it was determined it was sewage and a dye test was scheduled to determine which system the sewage was coming from. Ms. Montgomery stated that once the dye test was completed and it was confirmed which system the sewage was coming from, a letter of violation was sent to the owners of the failing system. Ms. Montgomery states that in the letter, it advised the owner they had 30 days to respond with corrective actions of either a repair or replacement of the system. Ms. Montgomery states that the deadline passed, and the owner called to state that someone had been out but that the health department had not received any correspondence from the contractors on what the proposed corrective action would be. Ms. Montgomery states a second letter was sent via certified mail on August 24, 2023, asking for an update. Ms. Montgomery states still there has been no correspondence with an update on corrective actions. Ms. Montgomery states the owner has called stating that they were reaching out to companies but not receiving calls back. Ms. Montgomery shared she did discuss that this is raw sewage, and a correction needs to be made to become compliant. Ms. Montgomery did inform the owner that this matter would be coming before the board as a public health nuisance. Mr. Hedges and Mr. Wolford did inform Mr. Gordon we are working on the problem, but the process does take some time to work through per the Ohio revised code. Ms. Bechtel asked how long the owner has to fix the problem once they have notification. Ms. Montgomery shared the Ohio revised code states that once the owner is notified and doesn't respond, then it comes before the board to be declared a public health nuisance after that they have 30 days to repair or replace the system, if nothing is done, then it can go to the prosecutor office for prosecution. Mr. Gordon asked why the owner is allowed to continue to use the failing system with it dumping on his property. Mr. Bull states unfortunately, due process had to be performed because there is not a law that states the health department can go in and shut down the system or remove the owner from their home. Mr. Gordon asks if there are any temporary options for the owners to alleviate the problem and if the health department can enforce those options. Mr. Bull states unfortunately, the health department does not have that kind of power, all the health department is able to do is inspect and share their ruling and then follow the process. Ms. Montgomery shared that other houses have had letters sent for a dye test for the other issue on Mr. Gordons property.

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Ms. Bechtel did let Mr. Gordon know that the health department will not look the other way on this problem and that the health department will continue to work on this problem until it is fixed. Mr. Bull advised Mr. Gordon the final next steps will be to declare this problem a public health nuisance, the property owners will be notified immediately, and that if it is not fix it will be handed over to the prosecutor's office for prosecution.

- 3) **Staff introductions:** Mr. Wolford asked for new staff to introduce themselves. Mr. Wolford started with Ms. Montgomery. Ms. Mongomery introduced herself and gave some of her background. Mr. Chesser introduced himself and gave some of his background.
- 4) **RESOLUTION #23-94 AUGUST 15, 2023, MINUTES WERE APPROVED WITH TYPO CORRECTIONS AND REWORDING OF RESOLUTION #23-89:** At 7:18 p.m. a motion was made by Mr. Hedges to approve the August 15, 2023, board minutes with typo correction and rewording of Resolution #23-89. The motion was seconded by Ms. Sigmon. All ayes and the motion carried.
- 5) **RESOLUTION #23-95 AUGUST 2023 BILLS & REVENUE/EXPENSE REPORTS WERE APPROVED:** At 7:22 p.m. a motion was made by Dr. Iskra to approve the August 2023 Bills & Revenue/Expense Reports. The motion was seconded by Mr. Hedges. All ayes and the motion carried.
- 6) **STAFF REPORTS:**
 - a) **BUSINESS OFFICE:** In addition to the monthly written report, Mr. Bull shared that he spoke with Noah Stuby from Greene County about financial literacy and the health of the health department's finances. Mr. Bull shared that Mr. Stuby was given our finances and asked to do a 10-year projection based on current numbers. Mr. Bull was given the report that is presented to the board with those projections. Mr. Bull states that the report shows that Pickaway County Public Health is significantly outspending the revenue at this point. Mr. Bull states this report includes past years and now the Environmental department is better about recouping revenues for services rendered, and some of the numbers are skewed due to COVID monies. Mr. Bull shared that some of the numbers are higher than what they are to due advances from the general fund. Mr. Bull stated that some of the grant dollars will need to be returned because the monies were not spent so those accounts look fuller than they are. Mr. Bull shared that Mr. Stuby will be helping significantly with getting these finances back on track with Mr. Chesser.

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- b) **VITAL STATISTICS:** There was nothing further to report for Vital Statistics beyond the monthly written report.

- c) **CLINICAL HEALTH:** In addition to the monthly written report, Ms. Bauman shared that the clinic did a Stop the Bleed training at Teays Valley with the school nurses. Ms. Bauman shared that flu clinics are starting soon. Ms. Bauman states that this year Pickaway County Public Health (PCHD) is partnering with all local school districts to provide flu shots for their staff, last year we did not have any partnerships with the school districts. Ms. Bauman shared about the new COVID vaccines and RSV vaccines. Ms. Bauman shared that the cost for the private COVID vaccines is expensive, there is minimum purchase requirement of 100 doses, and the CDC states that it is mandatory for the Vaccine for kids (VFC) programs members to carry non VFC vaccines for the non- eligible community. Ms. Bauman states she spoke with the Ohio Department of Health (ODH) regarding this situation to see what the options are for this. She is hopefully hear from ODH soon on how to move forward. Ms. Bauman shared that she spoke with Berger Hospitals OB/GYN program about services PCHD offers including Cribs for Kids and the smoking cessation program.

- d) **ENVIRONMENTAL HEALTH:** Ms. Montgomery, in addition to her monthly written report shared, as of the end of August a report from ODH showed Pickaway County Public Health (PCHD) has collected 6400 mosquitoes during the season. Ms. Montgomery shared that the intern has stopped collecting mosquitoes and has returned to school. Ms. Montgomery shared that the intern did a good job setting up traps and providing education to the community about how to stop the spread of mosquitoes including how to prevent breeding grounds for mosquitoes. Ms. Montgomery shared that there was a total of eight West Nile positive pools in the county. Ms. Montgomery states that in the pools and camps programs, the inspectors have completed two standard inspections on all pools and campgrounds. This is a remedy on the action plan from the recreation survey done by OHD. Ms. Montgomery states that the inspectors have finished those inspections and are getting out to the facilities more, talking with the operators, and educating them on the program. Mr. Hedges shared that he has noticed an uptick in health inspections and multiple follow-ups after citations. Mr. Hedges states he appreciates all the environmental health department is doing to make sure our county is held to the proper standards.

- 7) **HEALTH COMMISSIONER REPORT:** Mr. Bull shared that it is significant that we are in the schools for partnership for flu clinic, as they had other providers last year and chose to go with PCHD this year. Mr. Bull shared that a decoration committee was created. Mr. Bull shared that they are meeting to create a better aesthetic in the office and that is helping the morale in the office.

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Mr. Bull shared that there is still some money on the table for other upgrades in the office as well. Mr. Bull states he is going to propose to the County Commissioners that if PCHD does some upgrades with their permission, that Commissioners help out with new flooring and painting the walls.

8) OLD BUSINESS:

None.

8) NEW BUSINESS:

- a) **RESOLUTION #23-96 TO APPROVE THE HIRING OF KALEIGH FIELDS AS OFFICE MANAGER AT A RATE OF \$22.00 PER HOUR EFFECTIVE AUGUST 21, 2023:** At 8:01 p.m. a motion was made by Ms. Bechtel to approve Resolution #23-96. The motion was seconded by Mr. Hedges. All ayes and the motion carried.
- b) **RESOLUTION #23-97 TO APPROVE THE HIRING OF K. ROYCE CHESSER AS FISCAL OFFICER AT A RATE OF \$40.00 PER HOUR EFFECTIVE SEPTEMBER 18, 2023:** At 8:02 p.m. a motion was made by Dr. Iskra to approve Resolution #23-97. The motion was seconded by Ms. Strittmatter. All ayes and the motion carried.
- c) **RESOLUTION #23-98 TO APPROVE THE PROPOSED UPDATED TB TESTING POLICY:** At 8:04 p.m. a motion was made by Mr. Hedges to approve Resolution #23-98. The motion was seconded by Ms. Bechtel. All nays and the motion fail.
- d) **RESOLUTION #23-99 TO DECLARE 12715 COMMERCIAL POINT ROAD, ASHVILLE, OHIO A PUBLIC HEALTH NUISANCE DUE TO A FAILING SEPTIC SYSTEM:** At 8:06 p.m. a motion was made by Mr. Hedges to approve Resolution #23-99. The motion was seconded by Ms. Bechtel. All ayes and the motion carried.
- e) **RESOLUTION #23-100 TO APPROVE THE UPDATED 2024 PRELIMINARY BUDGET:** At 8:18 p.m. a motion was made by Ms. Bechtel to approve Resolution #23-100. The motion was seconded by Dr. Iskra. All ayes and the motion carried.
- f) **BENEFIT POLICIES:** Benefit policies were shared for review per the board's request.

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9) EXECUTIVE SESSION:

Not called.

A) EXECUTIVE SESSION ACTIONS:


None

14) ADJOURNMENT: At 8:31 p.m., a motion was made by Ms. Bechtel to adjourn. The motion was seconded by Mr. Hedges. Meeting adjourned.

Next Board of Health Regular Meeting is to be held on OCTOBER 24, 2023.



Board of Health President



Health Commissioner

28 Nov 23

Date

11/28/2023

Date