

Tattoo and/or Body Piercing Plan Review Components:

The following must be submitted to our office in accordance with Ohio Administrative Code Chapter 3701-9-02 for final approval of the plan review. Lack of complete information may result in delay in approval and/or opening of the business.

- **Plans:** The facility layout and specifications shall be legible, be drawn reasonably to scale, and must include:
 - a. The total area to be used for tattoo and/or body piercing establishment.
 - b. Floor plan including:
 - i. General layout of the fixtures and equipment
 - ii. All entrances and exits
 - iii. Number, location, and types of plumbing fixtures, including water supply facilities
 - iv. Lighting plan
 - c. List of all equipment used including the manufacturer and model numbers
 - d. List of all body artists that will be employed
- **Documentation:** verification of the following items:
 - a. Proof that the building has been approved for business use by the building and/or zoning department
 - b. A written infection prevention and control plan that includes all of the requirements listed in the Ohio Administrative Code Chapter 3701-9-02(B)(8)
 - c. Proof of training for all employed body artists in:
 - a. All areas the artist will be working in (i.e. tattooing, piercing, dermablading, etc.)
 - b. First Aid
 - c. Bloodborne pathogens and other infectious diseases
- **Safety and Sanitation:** Please ensure that the facility is compliant with all safety requirements listed in Ohio Administrative Code Chapter 3701-9-04
- **Sterilization Procedures:** Please ensure that the facility is compliant with all safety requirements listed in Ohio Administrative Code Chapter 3701-9-08

Additional requirements for tattoo services, body piercing services, and ear piercing guns can be found in OAC 3701-9-05, OAC 3701-9-06, and OAC 3701-9-07, respectively.